

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday March 23, 2021

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Forrest Bates, Steve Coburn, Greg Weyenberg, Corey Gordon, Raymond Zielinski, Kevin Hietpas, Dale Youngquist; Manager Paul Much; Accountant Roger Voigt.

Also Present: Amber Drewieske (CLA), Rob Franck, Randall Much (MCO), Chad Olsen (McMahon) Leo Bisch, Darren Woods (U.S. Paper Mills).

Public Forum

No one in attendance for the Public Forum.

Minutes

February 23, 2021 Regular Meeting minutes: After discussion, motion made and seconded by Commissioners Zielinski/Bates to approve the minutes from the February 23, 2021 Regular Meeting. Motion carried unanimously.

Correspondence

There was no correspondence to be discussed.

2020 Financial Audit Report

Amber Drewieske (Clifton Larson Allen LLP) presented and discussed the 2020 financial audit. The first item reviewed was the bound document containing the Financial Statements and Supplementary Documents. The independent auditor's report found on pages 1 & 2 provide a clean unmodified opinion; Amber also discussed Internal Controls, operating results, and referenced additional information found in the notes and financial statements. Amber then referenced the Management Communications (stapled document) which provides communications to the Commission and summary financial results for 2020. After discussion, motion made and seconded by Commissioners Zielinski/Coburn to accept and approve the 2020 Financial Audit Report as prepared by Clifton Larson Allen LLP. Motion carried unanimously.

Old Business

205 Mathewson Street, Menasha. Manager Much informed the Commissioners that the City of Menasha is looking to sell 205 Mathewson Street; he contacted the City to inform them we would still be interested in purchasing the property. The City is requesting a PILOT as part of the terms to sell the property to the Commission. The Commissioners further discussed; it was the consensus they do not wish to pay a PILOT.

Interceptor Transfer of Ownership to Menasha. No additional information to report.

New Business

Operations, Engineering, Planning

McMahon Project Updates:

Facility Re-Rating Study – Chad Olsen reported he has no new information regarding the re-rating.

Phosphorus Removal Equipment. Chad discussed quotes received for soil boring testing in the area where the phosphorus removal building and equipment would be installed; quotes were received from Professional Service Industries, Inc. (PSI) and ECS Midwest LLC. After discussion, motion made and seconded by Commissioners Coburn/Weyenberg to approve the quote received from Professional Service Industries, Inc. in the amount of \$4,375 for the Geotechnical Engineering Services. Motion carried unanimously. Manager Much began discussions on the use of UV or chlorination for disinfection purposes, which included benefits and concerns on the options. The biggest concern is the safety issue between the two options. A decision will need to be made at the April meeting as to which disinfection method to use for determining the design of the structure for the phosphorus removal equipment. Commissioner Weyenberg questioned if there are any grants available to switch to UV disinfection; Chad responded he has not found anything yet. Chad reported on contacting 2 facilities to view the operation of phosphorus removal equipment; one facility will not let us come on-site and the other facility is not responding.

Plant Boiler Digester Replacement. Chad Olsen reported the contracts are signed; project completion is expected in September.

Replace & Upgrade existing SCADA equipment & software. Chad Olsen reported the equipment installation will begin this week.

Truck Bay Screw Conveyor VFD. Chad Olsen reported we are waiting for parts to arrive; then the work will be scheduled for the replacement.

McMahon Invoices. Commissioners discussed McMahon invoices #921743, 921742, and #921741 phase 02 in the amounts of \$3,252.45, \$253.15, and \$22,950.00. Motion made and seconded by Commissioners Coburn/Zielinski to approve payment of invoices #921743, #921742, and #921741 phase 02. Motion carried unanimously.

Operating Report. Manager Much reported the plant is running well. Sonoco has been doing some in-house operational experiments; the communications from them have been good. Equipment & Grounds Report - Rob additionally reported on: WPPI annual capacity test; the test went well, the generator ran for about 2 hours. The optimizer panel from Atlas Copco is being programmed for optimizing the aeration system operation. After discussion, motion by Commissioners Coburn/Weyenberg to accept the operations report. Motion carried unanimously.

Budget, Finance, Personnel

Financial Statements. Accountant Voigt reported the financial statements are reporting a loss in operations which is normal for this time of year; with the rain received this should increase plant loadings and increase what is billed to users for operations. The interest rates on investments

have dropped slightly from the previous month. Accountant Voigt further reported MCO generated about \$2,400 in additional revenue for the Commission. After discussion, motion made and seconded by Commissioners Zielinski/Coburn to approve the Accountant's Report for February 2021. Motion carried unanimously.

Update on future potential financing. No update at this time.

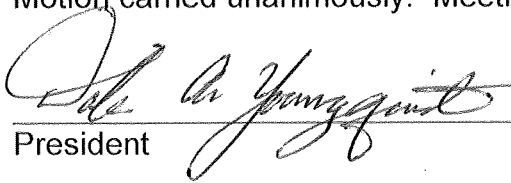
Update on Contract Renewal with Sonoco. Darren Woods reported Sonoco is running various trials and data is being monitored.

Motion made and seconded by Commissioners Coburn/Bates to approve for payment MCO invoices #26784 and #26820 in the amounts of \$130,144.08 and \$557.70 with payment to be made after April 1, 2021. Motion carried unanimously.

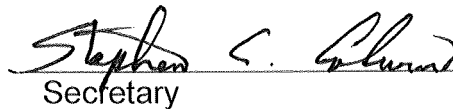
Motion made and seconded by Commissioners Coburn/Zielinski to approve Operating and Payroll Vouchers #138643 through #138688 in the amount of \$282,746.20 for the month of February 2021. Motion carried unanimously.

Adjournment

Motion made and seconded by Commissioners Coburn/Weyenberg to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:49 a.m.



President



Secretary